



ACADEMIC MISCONDUCT

Academic misconduct includes, but is not limited to:

1. Cheating on an examination or falsifying material subject to academic evaluation; and cheating includes, among other things, bringing materials other than those authorized by alive Academy in an examination room.
2. Impersonating a candidate at an examination or availing oneself of the results of such impersonation.
3. Submitting false records or information, in writing or orally, or failing to provide relevant information when requested.
4. Falsifying or submitting false documents, transcripts or other academic credentials.
5. Reproduction or transmittal of course materials in any form or by any means, electronic or mechanical, including photocopying, recording, and information storage and retrieval systems, without the written permission of the publisher, except where permitted by law.

If, after investigation, academic misconduct is established, the Director or Registrar may take appropriate academic action. For example, if it is established that cheating had occurred during an examination, the Director or Registrar may determine that the appropriate grade to be assigned for the paper is zero.

PENALTIES FOR MISCONDUCT

The penalties which may be imposed, singly or in combination, for student misconduct may include, but are not limited to:

- a failing grade or mark of zero in the course, examination, or assignment in which the academic misconduct occurred;
- suspension or expulsion from alive Academy;
- revocation of a diploma, certificate, or other academic credentials dishonestly or improperly obtained; and
- a notation of misconduct discipline on the student's transcript of academic record.